Department of Electrical and Electronic Engineering

আন্তর্জাতিক ইসলামী বিশ্ববিদ্যালয় চট্টগ্রাম

International Islamic University Chittagong

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Ref: IIUC/EEE/Notice/Online/Assessment/24082020

Regarding Online Assessment of Spring 2020

24 August, 2020

As per the decision of the university authority the Mid Evaluation of Spring 2020 will be held in online platform from **31ˢᵗ August 2020** ~~(ref.: IIUC/RO/Notice/2020/IIUC)~~. The evaluation will be performed as per the directives of University Grants Commission (UGC). The Mid 30% marks will be assessed on the basis of submission of **Assignment (21 Marks)** and **Viva-Voce/Presentation/Quiz (9 Marks).**

ASSIGNMENT QUESTION FORMAT

There will be **three sets of questions** in the assignment from the Mid Exam syllabus (the first three stanza of the syllabus). Each set will be from each stanza. There will be **no alternatives i**n the question i.e. the students will have to answer all the questions. Each set might contain single or multiple questions depending on the respective courses. The set of questions will carry seven marks so that the total marks from three sets of questions become **twenty one ($3\times7=21$).**

QUESTION PATTERN

The questions of the assignments are expected to be creative so that the students need to answer the questions by their basic understanding and analyzing capabilities. There will be multiple sets in the question in a section where the class size is more than 25. Students have to answer their corresponding set. However, detail guideline will be given by the respective course teacher through online review lecture.

QUESTION COLLECTION

Questions (or the link) will be available on the Google Classroom/in the section wise departmental WhatsApp group or will be sent to the respective students email ID by the respective course teacher.

HOW TO ANSWER

In most cases, the students will have to prepare the assignments by their own hand writing. However, any course teacher can demand computer composed assignment. The students are allowed to take help from books, class lectures or online materials. But, they have to prepare/organize their answers by their own. **It must be your own hand written document. Submission of assignment written by others will be treated as unfair-means and will be reported for punishment according to rules.** The text in the file must be clearly readable.

ASSIGNMENT FORMAT

There must be a cover page of the assignment that will contain name of the department, university, semester, section, course code, course title, and the name of the course teacher. It will also contain

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student's name, student ID, email ID, Contact Number, Date of Birth, Date of submission, Signature of the Students. The page size will be **A4**. For hand written assignment each page should contain page number and **signature of the students**. The whole assignment including the cover page should be in **a single PDF** before submission.

ASSIGNMENT TIME

The students will get **3** (three) hours to prepare and submit the assignment. The time will be counted from the scheduled time of the question distribution.

ONLINE PLATFORM

The respective class teacher will decide regarding the online platform. It might be in Google form/ Google Classroom/ Turnitin/ direct email or any other suitable way decided by the respective course teacher.

SUBMISSION OF ASSIGNMENT

The students must have to submit the assignments in due time. Besides this, **the students must preserve the softcopy and the hardcopy of the assignment** so that they can submit the hardcopy of the assignment to the respective course teacher. The time of submitting the hardcopy will be notified later.

VIVA/Presentation/Quiz

In case of Viva**/Presentation/Quiz, that** will start after receiving the assignments. Course teachers will finalize the time and the procedure of Viva**/Presentation/Quiz** exam.

GUIDELINES ON STUDENTS' PREPARATION FOR ONLINE ASSESSMENT

- Open a **Gmail** account, please skip if you already have an account. Gmail is needed for **Google Class Room and Google form**.
- **Install zoom software** with your email id.
- **Rename your zoom id with your student id** (e.g. ETXXXXXX).
- **Be connected with WhatsApp group:** The Department has created section wise WhatsApp groups. The students have to be connected with the concerned group/s. Besides this, we have created 'Notice/EEE/IIUC' group for all the current male students of EEE. Another group named 'Notice/EEE/IIUC/Female' has been created for all the current female students. Male and Female students have to be connected with the respective Notice group to get updated information. Please, consult with your respective CRs regarding this matter. Also, Mr. Md. Mostafa Helal, Assistant Director, Dept of EEE and Mr. Md. Ali Murtuza, Senior Lab Technician, Dept of EEE are ready to cooperate (if needed) regarding this mater.
- Please consult with your respective course teachers and advisor in case of any further query.

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